



**Board of Directors Meeting
Agenda**

**Monday, April 22, 2024
1:00 p.m.**

**Embassy Suites by Hilton Monterey Bay Seaside
Seaside Ballroom
1441 Canyon Del Rey
Seaside, CA 93955**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Monica Quintana, monica.quintana@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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- 1. CALL MEETING TO ORDER; INTRODUCTIONS**
- 2. APPROVAL OF AGENDA AS POSTED OR AMENDED**
- 3. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of Fire Risk Management Services (FRMS) not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 4. CONSENT CALENDAR** – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - *A. Minutes of the September 25, 2023, FRMS Board of Directors Meeting
 - *B. Minutes of the November 21, 2023, FRMS Board of Directors Special Meeting
 - *C. Minutes of the March 18, 2024, FRMS Board of Directors Meeting
 - *D. Treasurers Report for Quarter Ended September 30, 2023
 - *E. Check History Report from November 1, 2023 through March 31, 2024
 - *F. Fourth Quarter Review of Portfolio – PFM Asset Management

** Reference materials enclosed with staff report.*

- *G. Workers' Compensation Claims - Lag Time Reporting for the Third Quarter 2023
- *H. Workers' Compensation Claims - Lag Time Reporting for The Fourth Quarter 2023
- *I. Workers' Compensation Industry and Legislative Updates
- *J. Board Document Review Schedule
- *K. Annexation of Branciforte Fire Protection District into Scotts Valley Fire Protection District
- *L. IBNR Reseve Report as of December 31, 2023 for Medical and Dental Programs
- *M. Halcyon Utilization Report
- *N. Annual Injury Summary
- *O. Redeveloped Risk Control Website
Recommendation: Approval of the Consent Calendar

5. WORKERS' COMPENSATION PROGRAM

- *A. Workers' Compensation Claims Update – Athens Administrators
Recommendation: None.

6. GENERAL ADMINISTRATIVE MATTERS

- A. Consideration of Membership in the Association of Governmental Risk Pools (AGRiP)
Recommendation: Approve membership in the Association of Governmental Risk Pools.
- B. Appointment of Wellness Committee Members
Recommendation: Appoint the slate of Wellness Committee candidates as presented.
- *C. Resolution 2024-01 Regarding Reimbursement of Costs for Resiliency Training Services for Participating Members of the Workers' Compensation Coverage Program
Recommendation: Approve Resolution 2024-01 Regarding Reimbursement of Resilience Training Services as presented.
- D. FDAC Sponsorships
Recommendation: Direct staff to: 1) work with the FDAC on a new sponsorship agreement with FRMS including options for sponsorship levels, and 2) pay the EBA's 2024 sponsorship fee.

7. FINANCIAL MATTERS

- *A. Draft Workers' Compensation Program Actuarial Report and Proposed Rates for 2024/25
Recommendation: Accept the draft actuarial report and establish funding rates for the 2024/25 Program Year at the 80% confidence level and discounted at 2%.

- *B. Preliminary Operating Budget for the 2024/25 Program Year
Recommendation: Review the preliminary budget for the 2024/25 Program Year and provide direction to staff.
- *C. Draft FASIS Audited Financial Statements as of June 30, 2023
Recommendation: Accept the FASIS Audited Financial Statements for the Fiscal Year Ended June 30, 2023, and direct staff to work with the auditors to finalize the reports.
- *D. Request for Proposal for Financial Audit Services
Recommendation: Approve issuance of a request for proposal for financial audit services for the fiscal years ending June 30, 2024, 2025, and 2026.

8. BENEFITS PROGRAM

- *A. 2023 Stewardship Report and 2024 Program Review
Recommendation: None.
- *B. Mental Health Parity and Addiction Act Comparative Analysis Report
Recommendation: Direct FRMS and Keenan staff to review the recommendations and work with legal counsel to make necessary changes to plan documents.
- *C. Draft FDAC-EBA Audited Financial Statements as of June 30, 2023
Recommendation: Accept the FDAC-EBA Audited Financial Statements for the Fiscal Year Ended June 30, 2023, and direct staff to work with the auditors to finalize the reports.
- *D. Disruption in MetLife Dental Coverage
Recommendation: None.

9. FRMS SAFETY & RISK CONTROL PROGRAM

- A. OSHA Emergency Response Standard
Recommendation: None.
- B. Focused Member Risk Services
Recommendation: None.

10. CLOSED SESSION

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers' compensation liability incurred by a local agency member of the joint powers authority.

A. Settlement Authority Requests to the Board of Directors:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
Gold Ridge FD	Adam Schipper – 22011108	02/25/2022
South Placer FPD	Matthew Tribur – 19022730	05/09/2019
Stanislaus CFPD	Stephen Mayotte – 19008484	03/15/2019
Ripon CFD	Dennis Bitters – 24000682	07/14/2023

* Reference materials enclosed with staff report.

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North County FPD	Don Harvey – 21017666	11/20/2020
French Camp-McKinley FPD	Frederick Mandling – 19030420	07/19/2018

B. Settlement Authority Extended by the Workers' Compensation Program Manager:

<u>District</u>	<u>Claimant</u>	<u>Date of Injury</u>
French Camp McKinley FPD	Joe Camara – 21002451	11/23/2020
Novato Fire Protection District	Elaney Karabetsos – 21008793	02/23/2021
Gasquet FPD	Wayne Escobar – 20018190	06/24/2020
Gasquet FPD	Wayne Escobar – 22002992	10/20/2021
Valley of the Moon FD	Eric Padgett – 20003626	12/24/2019

11. REPORT FROM CLOSED SESSION

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under agenda item 10. Closed Session.

12. CLOSING COMMENTS

- A. Board of Directors
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next regular meeting of the FRMS Board of Directors will be held on Monday, June 10, 2024. Location: Westin Sacramento, 4800 Riverside Boulevard, Sacramento, CA 95822.